

Steve Parrock
Chief Executive
Torbay Council

By email

6 July 2017

Reference: EPA 30/874

Dear Mr Parrock

**Food Standards Agency Audit of Food Hygiene Service Delivery
Focusing on Service Organisation, Management and Internal Monitoring
Arrangements – Torbay Council – 28 February 2017**

Thank you for Helen Perkins' correspondence regarding the draft audit report of your Authority's delivery of official controls for food and feed and your action plan.

I now enclose an electronic copy of the final report, which incorporates changes in response to your Authority's comments on the content of the draft report. We expect the report to be brought to the attention of Members.

The report will be placed on the enforcement portal of the Food Standards Agency website at www.food.gov.uk/enforcement and copies will also be placed in the British Library and the Copyright Library.

To help us to continually improve our services, we are keen to receive feedback on all aspects of the audit, including pre-visit arrangements. I would be grateful if Helen Perkins could complete our short online customer satisfaction questionnaire which can be found [here](#).

I will contact your authority again in six months to review your progress against the action plan attached at the end of the audit report.

If you require any further information please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, consisting of the letters 'A' and 'G' followed by a long, sweeping horizontal stroke that curves upwards at the end.

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cc: Helen Perkins, Principal Environmental Health Officer
Steve Cox, Commercial Services Manager

Enc: Audit Report, Customer Satisfaction Questionnaire